



MASTER DIRECTIVES

UNITED STATES MARINE CORPS

MARINE AIRCRAFT GROUP 12

1ST MARINE AIRCRAFT WING, MARFORPAC

UNIT 37150

FPO AP 96603-7161

GruO 1560.1N

ADJ

08 MAR 2000

GROUP ORDER 1560.1N

From: Commanding Officer, Marine Aircraft Group 12

To: Distribution List

Subj: EDUCATION PROGRAM

Ref: (a) MCASO P1560.3E

Encl: (1) Education Orders and Reference Material

1. Purpose. to publish information pertaining to education programs available to all personnel in Marine Aircraft Group 12 through the joint Education Program managed by MCAS Iwakuni.

2. Cancellation. GruO 1560.1M

3. Information. The Joint Education Officer (JEO) is tasked with the administration of the Marine Corps Voluntary Education Program. The JEO provides a wide variety of educational programs and services to all personnel stationed aboard, or in the vicinity of, MCAS Iwakuni. Courses of instruction offered are widely varied; some are taught in the traditional classroom environment, while many others are available by correspondence. Generally, education programs and services, as outlined in the reference and the enclosure include:

a. Adult high school programs and resident colleges which offer courses for obtaining AA, BA, BS, and Masters degrees.

b. The administration of prerequisite tests required by colleges as well as general development tests.

c. A limited reference library of books, catalogs, and pamphlets which provide information on colleges, undergraduate, and postgraduate courses of study, college student expenses, and evaluation of military training for college credits.

4. Action. The Commanding Officer of MAG-12 and each subordinate Commanding Officer will assign, in writing, as a collateral duty,

08 MAR 2000

an officer to serve as Education Officer.

a. Group Education Officer. The Group Education Officer is responsible for the conduct of the education program within this Group. The Group Education Officer's duties shall include, but are not limited to the following:

(1) Ensuring all assigned personnel are informed of the education program and educational opportunities available at this station.

(2) Maintaining required directives, files, and information necessary for the accomplishment of his assigned duties.

(3) Assisting squadrons in the conduct of their education program through formal/informal inspections.

b. Squadron Education Officer. The Squadron Education Officer is closest to the Marine for which the program is intended. His duties shall include, but are not limited to the following:

(1) Establishing as part of the check-in procedure, an individual or group interview to inform personnel of the educational programs and educational opportunities available at this section.

(2) Maintaining a means of tracking the needs of those Marines not possessing the recommended education levels.

(3) Encouraging non-high school graduates to obtain a diploma, and officers to achieve at least a baccalaureate degree.

(4) Counseling each person prior to participation in the education program on student work/study conflicts and the Tuition Assistance Program.

(5) Ensuring the information on the quarterly educational level print-out, distributed by JEO, is accurate and is kept current through Unit Diary input.

(6) Assigning duties to the Squadron Education NCO.


J. C. PROSS
Acting

DISTRIBUTION: A

08 MAR 2000

EDUCATION ORDERS AND REFERENCE MATERIALEducation Orders

The following is a list of directives, which discuss various education programs:

MCO 1520.9F	Special Education Programs
MCO 1550.23	Basic Skills Education Program (BSEP)
MCO 1560.7J	College Degree Program
MCO 1560.15L	Marine Corps Enlisted Commissioning Program (MECEP)
MCO 1560.19D	Advance Degree Program
MCO 1560.21C	Degree Completion for Staff Noncommissioned Officers
MCO 1560.24D	Broadened Opportunity for Officer Selection and Training (BOOST) Program
MCO 1560.25A	Marine Corps Tuition Assistance Program
MCO 1560.26	Marine Corps Tuition Assistance Program
MCO 1560.27A	Defense Activity for Non-traditional Education Support (DANTES)
MCO 1560.28B	Veteran's Administration Education Assistance

Reference Material

The following is material held by the education officer for reference:

1. GED testing program policies and centers (latest edition).
2. Central Texas College Catalog.
3. University of Maryland Asian Division Catalog.
4. Education opportunities pamphlet (published by JEO).
5. NAVMC 2630, Marine Corps Educational Opportunities.

ENCLOSURE (1)