



MASTER DIRECTIVES

UNITED STATES MARINE CORPS

MARINE AIRCRAFT GROUP 12
1ST MARINE AIRCRAFT WING, MARFORPAC
UNIT 3715
FPO AF 96603-7150

GruO 1050.3
ADJ

25 AUG 2000

GROUP ORDER 1050.3

From: Commanding Officer, Marine Aircraft Group 12
To: Distribution List

Subj: LIBERTY BUDDY PROGRAM

Ref: (a) MARCORBASESJAPANO 1050.5
(b) MCBJ/III MEF Policy Memo 1-98
(c) MARCORBASESJAPANO 1050.3
(d) MCASO 1050.3
(e) MARCORBASESJAPANO 1020.2A

Encl: (1) Sample Liberty Cards
(2) Sample Request for Exception

1. Purpose. To establish a Liberty Buddy Program for specified enlisted military personnel assigned to Marine Aircraft Group 12 per references (a) and (d).
2. Background. Duty in any foreign country requires the highest degree of responsibility, maturity and self-discipline. The conduct and behavior of our Marines and Sailors, both on and off-duty, significantly impacts our ability to accomplish our day-to-day mission and the way we are perceived. This program is a proactive measure to ensure mission success and force protection for the well-being of our Marines and Sailors. Self-discipline and judgment are the watchwords.
3. Scope. This directive is punitive in nature. Violations of any of the provisions of this directive provide a basis for disciplinary action under the UCMJ, or other administrative action.
4. Applicability. This Order is applicable to Marines and Sailors E-3 and below assigned to units with, or deployed to, Marine Aircraft Group 12.
5. Action. Commanding Officers will ensure strict compliance to the provisions of this order within their respective units immediately upon receipt of this Order.
6. Information
 - a. Marines and Sailors in grades E-3 and below must have a liberty buddy for off-base liberty. The requirement for a liberty

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buddy applies after working hours, through weekends, and during special liberty hours.

b. Liberty buddies must check-out together, stay together and return together. Switching liberty buddies is prohibited. If, for any reason, buddies become separated, each must make an immediate attempt to reunite. If the buddy is not located, then each must immediately report the separation to their respective unit.

7. Policy. All Marines and Sailors in grades E-3 and below must carry a liberty card. Enclosure (1) contains an example of each liberty card. Squadron Commanding Officers will implement the following procedures in order for the BEQ DNCO/ADNCO to control the issuing and receiving of the liberty cards. DNCO SOPs shall be updated and give complete instructions on what the DNCO post responsibilities are for issuing and receiving liberty cards. DNCO/ADNCOs will utilize a logbook specifically for the control of liberty cards. The following procedures will be utilized for the issuing and receiving of liberty cards.

a. Marines and Sailors in grades of E-3 and below, who reside in the BEQ will receive a liberty card stipulating that he/s. must be accompanied by a "buddy" while on liberty outside the confines of Marine Corps Air Station, Iwakuni, Japan.

(1) A Marine or Sailor in the grade of E-3 or below will check out with the DNCO/ADNCO with his/her "buddy."

(2) The DNCO will visually inspect the Marines to ensure that the appropriate civilian attire is worn, as set forth in reference (c).

(3) A liberty card for off-base liberty will be issued and logged into the record book as appropriate.

(4) Upon return from off-base liberty, Marines with their "buddy", will report to the DNCO/ADNCO and surrender the liberty card, which will be logged into the record book as appropriate.

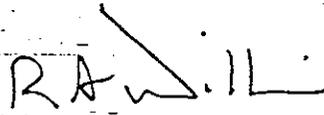
b. Marines and Sailors in grades of E-3 and below who reside off base will be permanently issued a liberty card stipulating that a buddy is not required while en route to and from the authorized domicile and emergency stops only, however, a "buddy" is required during all other circumstances while outside the air station. A family member is considered a "buddy" while on liberty.

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If a family member is not being utilized as a "buddy", then that Marine or Sailor must come back to the air station and report to the DNCO/ADNCO to sign out with his/her buddy in order to exercise off base liberty. The liberty card will be surrendered to the command prior to executing a permanent change of station.

c. The Liberty Campaign Plan outlined in reference (b) remains in effect, and commands will continue to adhere to the provisions of reference (c) pertaining to personnel assigned to the Liberty Risk program.

8. Exceptions. Marines and Sailors desiring an exception to this Order must submit a request utilizing the format contained in enclosure (2) to their respective unit Commanding Officer. Blanket exceptions will not be granted. All exceptions must be consistent with the intent of this Order (i.e., travel to and from school, church, MCCS tours, etc.).

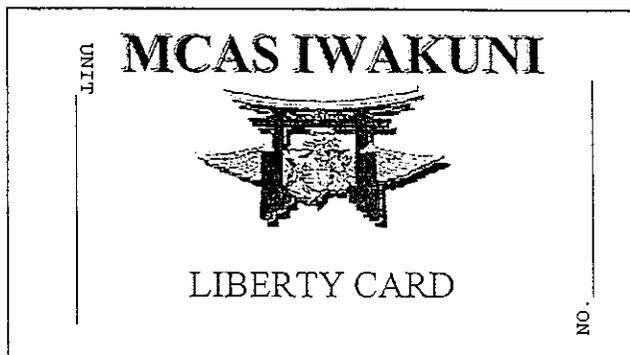


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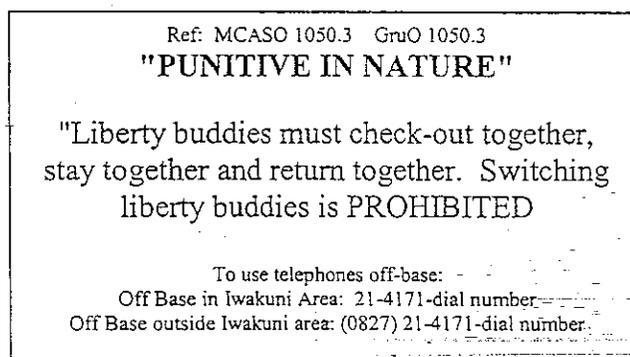
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DISTRIBUTION: A

SAMPLE LIBERTY CARDS

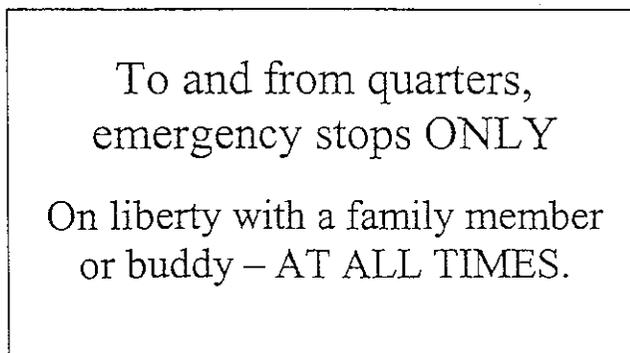


Front



BACK

Liberty Card for E-3 and below
Who reside in the BEQ



BACK

Liberty Card for E-3 and below
Who reside off base

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SAMPLE REQUEST FOR EXCEPTION

Date

From: (Grade, Name and SSN)
To: (Respective Unit CO)

Subj: REQUEST FOR EXCEPTION TO LIBERTY BUDDY POLICY

Ref: (a) MCASO 1050.3

1: Per the reference, I request an exception to the Liberty Buddy policy as follows:

- a. Date:
- b. Estimated time of departure:
- c. Estimated time of return:
- d. Purpose:

Signature

ENCLOSURE (2)